

# Business Continuity Program Assessment

This quick assessment provides valuable insight into your business continuity program. Except for the first question, all assessment considerations should be ✓ marked “Yes”.

Assessment Considerations	Yes	No	NA
1. Is your company publicly traded or does it have foreign operations?			
2. Is business continuity an integral part of the enterprise risk management framework?			
3. Do business continuity plans encompass natural disasters? (Such as blizzards, earthquakes, epidemics, fires, floods, hurricanes, solar flares, tornadoes and wildfires.)			
4. Do business continuity plans encompass man-made disasters? (Such as arson, CBRN releases, civil disorder, cyber attacks, intellectual property losses, labor strikes, power outages, product tampering, deep recessions, structural failures, terrorism and workplace violence.)			
5. Are business continuity plans documented and readily accessible from multiple locations?			
6. Do business continuity plans reflect the current mission critical centers?			
7. Is the current organization structure and staffing reflected in business continuity plans?			
8. Do business continuity plans reflect the current facility configurations and locations?			
9. Are the current infrastructure and technical configurations reflected in business continuity plans?			
10. Do business continuity plans reflect the current operations and processes?			
11. Have senior executives approved the current version of the business continuity plans?			
12. Do key supply chain vendors have business continuity plans?			
13. Are alternate sources for critical supplies and services reflected in your business continuity plans?			
14. Will business continuity plans meet recovery time objectives?			
15. Do business continuity plans meet governance, risk and compliance requirements?			
16. Are staff availability and budgets sufficient to maintain business continuity plans?			
17. Are formal change control procedures used to maintain business continuity plans?			
18. Are business continuity plans exercised on an annual basis?			
19. Are exercise scenarios realistic, efficient and cost effective?			
20. Does internal audit review business continuity plans and monitor exercises?			
21. Is the emergency operations center secure, fully equipped and operational?			
22. Do event management and disaster recovery team members know their roles and responsibilities?			
23. Does the organization have business continuity, emergency management, shelter-in-place, evacuation and crisis communications awareness programs?			
24. Do shelter-in-place and evacuation exercises reflect organizational, operational and facility changes?			
25. Are liaisons and procedures maintained with first responders and other external agencies?			

Should you have any questions regarding this assessment or your results, please contact Glen Boyls.

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